

**DEADLINE DATE: JANUARY 13, 2011**



**Remit to: Harper Wood Electric Co.**  
 Address: 621 Chestnut • San Antonio, TX 78202  
 Phone: (210)223-2495 • Fax (210)224-0005  
 E-mail: hwesa@hwe.com

**JOB # 3101401**

**SAN ANTONIO BOAT & RV SHOW**  
 ALAMODOME  
 SAN ANTONIO, TEXAS  
 JANUARY 27-30, 2011

Company Name — C/O:		Order Date:	E-Mail:	Booth #:
Street Address:		City:	State:	Zip:
Ordered By: (signature)	Please Print Name:	Phone#:	Fax#:	

ELECTRICAL OUTLETS				
120 volt 60 cycle alternating current				
1	QTY.	DESCRIPTION	ADVANCE PRICE	LATE PRICE
2		500 WATT (5 AMP)	\$70.00	\$105.00
0		1000 WATT (10 AMP)	\$110.00	\$165.00
V		2000 WATT (20 AMP)	\$145.00	\$217.50
		2000 WATT 24 hr/Dedicated	\$217.50	\$326.25

MOTOR & EQUIPMENT OUTLETS				
Maximum of one(1) connection per power outlet 208V				
1	QTY.	DESCRIPTION	ADVANCE PRICE	LATE PRICE
2		20 AMP, 208 VOLT, SINGLE PHASE	\$265.00	\$397.50
0		30 AMP, 208 VOLT, SINGLE PHASE	\$345.00	\$517.50
8		40 AMP, 208 VOLT, SINGLE PHASE	\$425.00	\$637.50
V		60 AMP, 208 VOLT, SINGLE PHASE	\$585.00	\$877.50
		80 AMP, 208 VOLT, SINGLE PHASE	\$745.00	\$1,117.50
10		100 AMP, 208 VOLT, SINGLE PHASE	\$905.00	\$1,357.50
		150 AMP, 208 VOLT, SINGLE PHASE	\$1,345.00	\$2,017.50
		200 AMP, 208 VOLT, SINGLE PHASE	\$1,745.00	\$2,617.50
2		20 AMP, 208 VOLT, 3 PHASE	\$385.00	\$577.50
0		30 AMP, 208 VOLT, 3 PHASE	\$505.00	\$757.50
8		40 AMP, 208 VOLT, 3 PHASE	\$665.00	\$997.50
V		60 AMP, 208 VOLT, 3 PHASE	\$945.00	\$1,417.50
		80 AMP, 208 VOLT, 3 PHASE	\$1,225.00	\$1,837.50
		100 AMP, 208 VOLT, 3 PHASE	\$1,505.00	\$2,257.50
30		150 AMP, 208 VOLT, 3 PHASE	\$2,225.00	\$3,337.50
		200 AMP, 208 VOLT, 3 PHASE	\$2,945.00	\$4,417.50

FLOOD LIGHT				
Price includes outlet & labor for light. Special lighting requests will require a labor charge (subject to availability).				
QTY.	DESCRIPTION	ADVANCE PRICE	LATE PRICE	EXTENDED PRICE
	150 WATT/1 LIGHT PER STAND	\$85.00	\$127.50	
	150 WATT/2 LIGHT PER STAND	\$100.00	\$150.00	

**Total Charges**

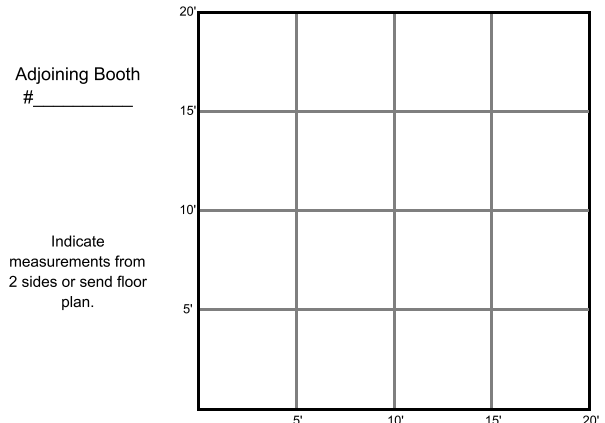
Payment by check or cash must be accompanied by a designated credit card on file in the event of additional charges.

**IMPORTANT:** Complete payment arrangements must be completed before show opening to avoid disruption of service. TO RECEIVE ADVANCE PRICES, both order form and full payment must be received by HARPER WOOD prior to DEADLINE DATE (see upper left). All floor orders will be priced as late orders.

SIGNATURE ON ORDER FORM REPRESENTS AUTHORIZATION FOR FULL PAYMENT OF WORK PERFORMED AND AGREEMENT TO TERMS ON REVERSE SIDE OF THIS FORM.

WHEN ORDERING ELECTRICAL OUTLETS, PLEASE CHECK WATTAGE OR RATING PLATE ON ITEM AND ORDER OUTLETS ACCORDINGLY.

ELECTRICAL LABOR	
LABOR: CHARGES WILL BE IN ½ HR. INCREMENTS, MINIMUM CHARGE ½ HR.	
Monday-Friday 7:30am-4:00pm (Except Holidays)	\$70 per hour
Monday-Friday 4:00pm-7:30am, Sat/Sun/Holidays	\$140 per hour
<input type="checkbox"/> OK to proceed-without supervision-per attached floor plan, to scale with isle numbers.	
PRE-LAYS MAY BE PERFORMED DURING OVERTIME/REQUIRING CUTTING OF CARPET. ANY CHANGES AND/OR REPAIRS WILL BE CHARGES AS ADDITIONAL WORK.	
<input type="checkbox"/> Check if Island booth.	



Special Instructions:

Power may be activated only during show hours unless special arrangements are made in advance.

ADDITIONAL CHARGES	
ANY WORK NOT COVERED UNDER THE ABOVE UNIT-PRICE SCHEDULE WILL BE DONE ON A TIME AND MATERIAL BASIS.	
ALL 208 VOLT AND ALL 480 VOLT SERVICES WILL REQUIRE ELECTRICAL LABOR. PRICES DO NOT INCLUDE CONNECTION TO EQUIPMENT OR SPECIAL WIRING.	
CALL FOR QUOTES ON ALL OTHER VOLTAGE REQUIREMENTS.	
FOR EQUIPMENT REQUIRING 480 VOLT HOOK-UP, PLEASE CALL THE OFFICE TO MAKE ARRANGEMENTS FOR CONNECTION.	

**All show site orders subject to labor charges.**

**Electrical Services and Labor**

**BILLING AUTHORIZATION**

If you wish to authorize Harper Wood Electric to charge the amount of your advance orders and any additional amounts incurred as a result of show site orders placed by you or your representative, to your credit card account, please complete the information requested below.

Charge to  MasterCard  Visa  American Express  Discover  Check # \_\_\_\_\_

Account # \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**SIGNATURE OF CARDHOLDER:** \_\_\_\_\_

**Important: Will your representative be authorized to order additional service & comply with above payment policy? Yes  No**

**NOTICE:** All wiring & other installations, motors, etc. must be approved. To prevent overloading of circuits, exhibitors shall not be permitted to add wattage except upon ordering same. All outlets will be installed on the floor at the back wall of booth, island booth outlets will be brought to one (1) location at our discretion. Labor WILL BE CHARGED for ANY WORK DONE FROM THAT POINT INTO THE BOOTH. Connections from outlets to equipment shall be LABOR & MATERIAL. We are not responsible for voltage fluctuation or power failure because of temporary conditions. Testing for proper voltage prior to plugging in or turning on your equipment may prevent serious damage to your equipment. For your protection, install a surge protector on computerized equipment & machinery or an over/under voltage sensor. We are not responsible for damage, loss of items or personal injury caused by the connection to electrical service unless performed by electrical contractor or his employees. **No credits will be issued on outlets or lights installed as ordered even though not used.**

# REQUEST FOR ELECTRICAL SERVICE

## INSTRUCTIONS AND CONDITIONS

PLEASE REVIEW THE FOLLOWING ITEMS CAREFULLY:

1. RATES **DO NOT** INCLUDE CONNECTING EQUIPMENT, SPECIAL WIRING OR LABOR.  
Rates include BRINGING POWER TO THE REAR CENTER OF A STANDARD "INLINE" BOOTH ONLY. MULTIPLE BOOTH OUTLETS WILL BE BROUGHT ONE FOOT INSIDE BOOTH, NEAREST OUR POWER SOURCE. Labor and Material WILL BE CHARGED FOR ANY WORK DONE FROM THAT POINT INTO THE BOOTH. FOR EXAMPLE:
  - ➔ RUN CORDS UNDER CARPET
  - ➔ TAPE DOWN CORDS INSIDE BOOTH
  - ➔ HOOK UP MOTORS OR EQUIPMENT
  - ➔ INSTALLATION OF BALL OR TRACK LIGHTS OR ANY OTHER ELECTRICAL ILLUMINATION
  - REMOVAL OF SAME AT SHOW CLOSE
  - ➔ IF THE BOOTH CONFIGURATION IS CHANGED AFTER THE ELECTRICAL WORK IS COMPLETED, LABOR WILL BE CHARGED TO RE-INSTALL
  - ➔ CHANGE ROTATION
2. RATES FOR 208 AND 480 VOLT POWER ***DO NOT INCLUDE*** CONNECTION OR LABOR TO HOOKUP. THESE CHARGES ARE FOR THE ***POWER ONLY***.
3. Wall outlets and post outlets are NOT PART OF BOOTH SPACE. Separate outlets must be ordered for each booth to be connected.
4. All exhibitor's cords must be a minimum of 14/3. All electrical cords MUST be THREE WIRE GROUNDED. All exposed current-carrying metal parts of fixed equipment, which are liable to be energized, SHALL BE GROUNDED.
5. SAFE WIRING IS ESSENTIAL. Harper Wood Electric, Co. is responsible for the temporary electrical distribution systems and the linking of electrical items in an exhibit with power services of the building. IF YOU REQUIRE POWER CORDS RUN UNDER THE CARPET, THIS WORK AND MATERIAL MUST BE PROVIDED BY HARPER WOOD ELECTRIC, CO.
6. All equipment, regardless of source of power, must comply with all national electrical codes, state and local safety codes.
7. Unless otherwise directed, Harper Wood Electric, Co. electricians are authorized to **cut floor coverings** to permit installation of service.
8. The rates listed include necessary City Permit and Inspection by City authority enforcing national code.
9. LABOR ORDERS MUST BE PLACED AT THE SERVICE DESK FOR ANY ELECTRICAL LABOR REQUIRED. KEEP IN MIND TO ORDER AS EARLY AS POSSIBLE. LABOR ORDERS ARE WORKED ON A "FIRST COME, FIRST SERVE" BASES.
10. MAKE SURE THAT ALL CRATES ARE OUT OF YOUR BOOTH AND ALL OF YOUR EQUIPMENT IS IN PLACE BEFORE REQUESTING ELECTRICAL LABOR. ***REMEMBER*** IF YOUR BOOTH IS NOT READY WHEN AN ELECTRICIAN ARRIVES, YOU MUST PLACE ANOTHER LABOR ORDER AT THE SERVICE DESK. DELAYS ARE PROBABLE.
11. All electrical connections and disconnects must be made by Harper Wood Electric, Co.
12. All material and equipment furnished remains the property of Harper Wood Electric, Co.
13. We accept AMERICAN EXPRESS, MASTERCARD, VISA, DISCOVER, CHECKS AND CASH.
14. ALL EXHIBIT BOOTHS WILL BE INVENTORIED AND ADDITIONS PRICED AT **LATE ORDER PRICE**.
15. All completed work subject to full payment. Any changes or cancellations must be done prior to work being performed.
16. Disputes must be handled before end of show. No refunds or changes will be done after show end.